

**CITY OF DETROIT
OFFICE OF CONTRACTING AND PROCUREMENT
REQUEST FOR QUOTE**

**RFQ NO. 186207
Mobile Generators and Accessories**

Buyer: Tiffany McKenney

EVENT / ACTIVITY	DUE DATE / TIME
ADVERTISEMENT DATE	October 09, 2025
QUESTIONS DUE	October 20, 2025, at 3:00PM All questions must be submitted online in the Supplier Portal
QUOTES DUE DATE *	October 30, 2025 at 3:00PM EST In the Supplier Portal as specified in this RFQ.

* Respondents must [register](#) in Oracle to download bid documents and submit bids. **The City cannot guarantee the accuracy of any bid documents obtained from outside of Oracle, and bids submitted outside of Oracle will not be accepted.** Detailed resources about registering and bidding, including video tutorials and live, virtual office hours, are available at www.detroitmi.gov/suppliersupport.

Questions about the specifics of this RFQ must be asked within the [Oracle](#) Messages interface for the bid on or before the date and time indicated above. Questions asked via phone, email, and/or other means will not be answered.

Quotes must be uploaded in

1. PROJECT REQUEST

The City of Detroit Office of Contracting and Procurement (OCP) on behalf of Department of Public Work requests quotes from qualified Respondents to render certain technical or professional services ("Services") as set forth in this RFQ to supply generators, inverters, and related accessories to ensure reliable and uninterrupted operation of traffic signal systems.

2. BACKGROUND/DESCRIPTION OF ENVIRONMENT

It is the responsibility of the Bidder to review General Conditions. In your quotation a distinction between dollars and cents must be made. Also, illegible bids may be grounds for rejection of your bid. All changes made to the bid form altering, price, terms, quote and/or conditions. MUST be crossed out and initialed. Failure to initial any changes will be grounds for rejection of your bid. CORRECTION FLUID IS NOT ACCEPTABLE.

The City of Detroit, Department of Public Works, Traffic Engineering Division (TED) manages over 800 traffic signals within the City of Detroit. Over the years, the Department's goal to expand intelligent transportation systems and remote connectivity to these signalized locations has increased the need to monitor the continuous real-time traffic operation and assess performance of each signal infrastructure within the city. This remote connectivity enables TED to receive instant messages about traffic signal malfunction including loss of power. City recently completed installation of transfer switch at each of the traffic signal controller cabinets. This transfer switch will help city to power up traffic signals during power outages using external power by a generator/invertor and help to attain city's goal of providing safe and uninterrupted traffic signal operations for all roadway users.

3. AWARD CLAUSE INCLUDING RENEWAL OPTIONS

If a contract is awarded as a result of this RFQ, it will be a City of Detroit **Professional Services Contract (Attachment C)**. **The term of the contract will be for one time purchase.** Any renewal option exercised under this contract is effective only after the approval of the Detroit City Council and signed by the Chief Procurement Officer. **The City anticipates one or multiple awards as a result of the RFQ.**

4. STATEMENT OF WORK

The selected vendor shall procure generators and accessories as detailed below:

I. Specifications for Generator

Full model name:	EU3000IS1AN
Engine:	Honda GX200
Displacement:	196cc
AC Output:	120V 3000W max.(25A) 2800W rated (23.3A)
Receptacles:	20A 125V Duplex, 30A 125V Locking Plug
DC:	Output/ NA

Starting System:	Recoil, electric
Fuel Tank Capacity:	3.4 gal.
Run Time per Tankful:	6.9 hr. @ rated load 19.6 hr. @ ¼ load
Dimensions (L x W x H):	25.9" x 17.6" x 22.0"
Noise Level:	157 dB(A) @ rated load, 50 dB(A) @ ¼ load
Dry Weight:	130.7 lbs.
Commercial Warranty:	12 months

II. Specifications for Accessories:

- A. Hubbell HBL31CM28 Marine Adapter, Nema 5-15P To Nema L5-30R
- B. Lighted Extension Cord: 25 ft Cord, 12AWG wire size, 12/3, SJTW, NEMA 5-15P
- C. Honda Power Equipment 10W-30 Motor Oil, 1-Qt. Bottle

III. Specifications for cables

A. Specifications for 6 ft cable

Brand:	MASTER LOCK
Cable Style:	Coiled
Cable Length:	72 in.
Cable Diameter:	3/8 in
Cable Material:	Steel
Cable Coating:	Vinyl
Body Color:	Black
Weather Resistant:	Yes
Environment:	Outdoor
Includes Padlock:	No
UNSPSC:	46171514

B. Specifications for 15 ft cable

Brand:	MASTER LOCK
Cable Style:	Coiled
Cable Length:	180 in.
Cable Diameter:	3/8 in.
Cable Material:	Steel
Cable Coating:	Vinyl
Body Color:	Black
Weather Resistant:	Yes
Environment:	Outdoor
Includes Padlock:	No
UNSPSC:	46171502

IV. Specifications for Keyed-alike lock

Brass lock body padlocks to resist corrosion, and outdoor use. They have a shutter shackle, which is oversized and set in a block shape to resist cutting. These padlocks are keyed alike, so all locks in the set open with the same key.

Brand:	ABUS
Keying:	Keyed Alike
Lock Body Material:	Brass
Lock Body Finish:	No Finish
Lock Body Shape:	Rectangular
Lock Body Color:	Gold
Body Height:	1-31/32 in
Body Width:	2-25/32 in
Body Thickness:	25/32 in
Security Level:	General Security
Weather Resistant:	Yes
Key Code:	8511
Number of Keys:	2
Master Key Included:	No
Shackle Type:	Shutter Shackle
Shackle Material:	Steel
Shackle Shape:	Rounded
Shackle Diameter:	15/32 in
Horizontal Shackle Clearance:	55/64 in
Vertical Shackle Clearance:	33/64 in
Number of Pins:	5 Pin
Key Locking Mechanism:	Pin Tumbler
Interchangeable Core:	No
Key Retaining:	Yes
Rekeyable:	No
Includes Chain:	No
Includes Dust Cover:	No
Includes ID Tag:	No
Includes Lock Cover:	No
Number of Bumpers:	0
Number of Locks in Pack:	1
Standards:	UL Validated
Series:	Monoblock Brass 82
UNSPSC:	46171501

V. Specifications for Gasoline container

Product Type:	Gas Can
Capacity:	5 gal
Compatible Fuel:	Gasoline
Tank Material:	HDPE
Venting Type:	Self-Venting
Spout Type:	Quick-Flow Spouts

Spout Location: Top - Removable
Color: Red

5. OPERATIONAL INFORMATION

Awarded Contractor(s) will work closely with City agency staff.

The Respondent is expected to provide service in accordance with the terms of the executed contract and under the rules, regulations, and supervision of the City.

6. MINIMUM QUALIFICATIONS

Bidders must provide a catalog or brochure for providing the same, or similar generators or goods as described here within the attached document titled **Scope of Work**.

Bidders must provide a sample of the generator warranty.

Bidders must provide estimated delivery time on price sheet. (**Attachment B**)

7. TECHNICAL INFORMATION

Specifications, Change of Specification, and Errors or Omission. Specifications which refer to brand names are given for reference. Respondents may quote on equivalent articles, provided that brand name and catalog number(s) and any deviations are noted on the bid form and complete descriptive literature is furnished. Exceptions will state "Do Not Substitute." The decision of the City shall be final.

8. QUESTION DEADLINE

All questions regarding the RFQ shall be submitted through the Supplier Portal no later than the time and date specified on the Cover Page. In the interest of transparency, only written questions will be accepted. Answers to questions will be posted within the Supplier Portal. The City of Detroit does not guarantee a response to questions not submitted after the question deadline.

Should a Respondent be in doubt as to the true meaning of any portion of this RFQ or find any patent ambiguity, inconsistency, or omission herein, the Respondent must make a written request for an official interpretation or correction in accordance with the instructions for submitting questions as specified in this RFQ.

Respondents are advised that no oral interpretation, information or instruction by an officer or employee of the City of Detroit shall be binding upon the City of Detroit.

Respondents requesting changes to the RFQs terms and conditions, specifications, quantities, etc.; or if clarifications are needed, must make the request in writing by the stated bid submission deadline.

9. REJECTIONS, MODIFICATIONS, CANCELLATIONS

The City of Detroit expressly reserves the right to:

- 1) accept or reject, in whole or in part, any and all quotes received;
- 2) waive any non-conformity;
- 3) re-advertise for quotes;
- 4) withhold the award for any reason the City determines;
- 5) cancel and/or postpone the request for quotes, in part or in its entirety, and/or,
- 6) take any other appropriate action that is in the best interest of the City.

This RFQ does not commit the City of Detroit to award a contract, to pay any cost incurred in the preparation of a quotes under this request, or to procure or contract for services.

10. PROTESTS

Protests can be filed with the Office of Procurement. Interested parties aggrieved by a solicitation or the award of any resulting contract, may file written notice of protest to the following:

**City of Detroit Chief Procurement Officer
2 Woodward Avenue, Suite 1008
Detroit, MI 48226
“Procurement Protest”**

At a minimum, such protests shall include:

- 1) name of protestor.
- 2) solicitation/contract number and description; and
- 3) statement of grounds for protest (reference specific text in the solicitation, bid or contract document that is at issue).

The decision of the Chief Procurement Officer and/or the Department Director are final and is not subject to appeal.

11. INVOICES

Vendors must be registered in City of Detroit Vendor Portal and be a registered vendor with the City of Detroit to submit invoices and receive payments. Go to <http://www.detroitmi.gov/Supplier> to register.

AUTHORIZATION TO COMMENCE WORK OR SHIP GOODS – READ CAREFULLY!!!

Contractors may begin work or ship goods upon receipt of the required authorization, which is the CPA (Contract Purchase Agreement), in addition to *SPO (Standard Purchase Order)*, from Procurement.

The CPA (City Council Approved and Awarded Contract Purchase Agreement) alone is NOT authorization to begin work! NO letter of Intent, or Letter to Commence Work will

*be issued. ****Work commencing without issuance of the SPO is subject to Payment Delays and/or Non-Payment! *****

Required vendor steps to invoice:

- 1) Invoices should NOT be uploaded until the Contractor receives confirmation of review and approval from the City of Detroit.
- 2) Vendors should submit their invoices via City of Detroit Vendor Portal. Portal invoice amount and creation date must match the date on attached invoice. Please follow the below invoice requirements:

Invoice MUST contain or have as attachment:

- Vendor Name and address on Invoice
- Contact Info on Invoice (Accounts Receivable contact with phone and email)
- Remittance information (MUST be included, or the invoice is subject to rejection)
- City of Detroit contact (person who authorized work to commence)
- Invoice Date
- Date of service/delivery
- Contract number
- Purchase order number
- Total Invoice amount

Other invoice requirements:

- Invoice must be billed based on Purchase Order rates
- Total invoice amount must tie to the total supporting documents
- Supporting documentation must be attached to the invoice in the portal

Terms are standard NET 30 Days, unless otherwise negotiated, and start from the invoice receipt date, provided that the invoice is submitted timely to our AP department with the necessary supporting documentation.

If you need assistance, please contact the Office of Departmental Financial Services (ODFS) 313-410-7804.

12. PREVIOUS EXPERIENCE

The City's experience with the bidder on previous contracts will be considered in determining the award.

13. MISCELLANEOUS

It shall be the responsibility of the Respondent to thoroughly familiarize themselves with the provisions of these specifications. After executing the contract, no consideration will be given to any claim of misunderstanding.

The Respondent agrees to abide by the rules and regulations as prescribed herein by the City as the same now exists or may hereafter from time to time be changed in writing.

Contractors are encouraged to contract with small and minority businesses, women's business enterprises, labor surplus area firms and Detroit businesses. The City strongly encourages the hiring of Detroit residents whenever possible by contacting Detroit At Work for your hiring needs. Visit the Detroit At Work website at www.detroitatwork.com for specific contact information regarding these opportunities.

14. GENERAL CONDITIONS:

It is the responsibility of the Bidder to review General Conditions located on the City of Detroit's website.

1. GENERAL CONDITIONS

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2. LOCAL PREFERENCE CONDITIONS

It is the responsibility of the Bidder to review the Local Preference Conditions attached to this bid and comply with all requirements therein.

3. MINOR DEVIATIONS

Specifications referred to herein are used to indicate desired type, and/or construction, and/or operation. Other products and/or services may be offered if deviations from specifications are minor and if all deviations are properly outlined and stated in the bid document. Failure to outline all deviations will be grounds for rejection of your bid.

The decision of the City of Detroit, acting through the Chief Procurement Officer, shall be final as to what constitutes acceptable deviations from specifications.

4. AWARD

The ability to supply ALL items in one group, or majority thereof, will be taken into consideration. Award of contracts will be made on a low total basis for each group. Do not leave blanks in any group quoted. State "No Charge" where applicable. Blank spaces are no offer.

A group will not be split. Contracts for several groups, however, may be awarded to one supplier. The cost of processing additional orders, as well as price, will be factors in making the award of contracts.

The City of Detroit reserves the right to delete any individual item(s) or groups of items. All awards are subject to Ordinance No. 15-00.

5. CONTRACT ACCEPTANCE

The successful bidder shall be notified of the execution of a contract by the City of Detroit upon issuance of a "Contract Award Notice" or a Purchase Order. The "Contract Award Notice" shall contain the date the contract award was approved.

The signed, accepted bid of the successful bidder will be the contract between the bidder and the City of Detroit, containing the full description of all contractual terms and conditions. A copy of your signed bid will not be mailed to you. Each bidder shall keep a copy of his/her signed bid form for future reference.

6. BID WITHDRAWAL

No bid shall be withdrawn for 90 days from submission deadline. Bidders may reduce this period if stated on bid, but such bids may be rejected on the basis of the reduced time period.

This paragraph supersedes paragraph 14 of the General Conditions.

7. TERMINATION OF CONTRACT

The City reserves the absolute right to terminate this contract in whole or in part, for the convenience of the City at its sole discretion on thirty (30) days written notice to the Vendor.

8. SPECIFICATION CHECK

We have read the specifications thoroughly and we:

- Are able to meet specifications without deviation.
- All deviations are properly outlined on an attached sheet marked _____ for identification.

SIGNED: _____

TITLE: _____

9. QUOTING ON

9.01 Quoting On

We are quoting on MODEL _____
Manufactured by _____
and described in the attached literature marked _____ for
identification.

It is the responsibility of the bidder to indicate if the unit supplied is remanufactured or refurbished. Failure to provide this information may result in rejection of your bid.

EXCEPTIONS TO SPECIFICATIONS ARE: _____

10. ALTERNATE BID

Additional bids submitted on brands other than the brands referenced in the specification shall clearly be labeled (ALTERNATE). The decision of the City of Detroit, acting through the Chief Procurement Officer, shall be final as to what constitutes an acceptable alternate from specifications

11. LITERATURE

Descriptive literature showing the unit’s dimensions and features must be included. If the size, capacity, or features of the unit, or any of its components are not clearly defined in the printed literature submitted with the Bid, the Bidder shall furnish supportive data in sufficient detail so that the unit may be checked for conformity to the specifications.

If any of the features or dimensions of the unit the Bidder proposes to furnish do not meet the specified requirements, the Bidder shall indicate such deviations in the space provided on the Bid Form. Failure to provide this information may result in rejection of your bid.

12. SHIPMENT

The Contractor will be expected to make reasonably prompt deliveries consistent with quantities ordered. Should an emergency arise for items, which are not available, The City of Detroit reserves the right to secure sufficient quantities from others to meet its immediate needs without prejudice of the proposed contract. If, however, in the sole opinion of the Finance Department, Office of Contracting and Procurement, the contractor fails to render reasonably prompt delivery service, the City of Detroit may terminate the contract forthwith and no damages will accrue.

The City of Detroit wherein referred to shall mean the City of Detroit, acting through the Chief Procurement Officer.

It is understood that these supplies will be required in various shipments from time to time. Shipments will be made within seven (7) days from each notice to ship. The City of Detroit reserves the right to reject low bids offering unsatisfactory shipment terms.

13. ORDER QUANTITIES

Actual quantities ordered will be contingent on funds available at time of purchase. The City of Detroit reserves the right to reduce quantities if price quoted exceeds budgetary limitations or to increase quantities if funds are available.

14. TERMS OF PAYMENT

A discount of 0 % will be allowed for payment of invoice within forty-five (45) days of delivery and acceptance of the above items and vendor's invoice. Other terms less than forty-five (45) days, E,O,M., Proximo, etc., shall not be considered. Payment terms will not be considered in determining the award of the contract(s), except in the case of tie bids. However, discounts may be offered to facilitate prompt payment.

The City of Detroit reserves the unqualified right to reject any bid, which includes a provision for a service charge levied by a vendor when payment by the City is not made within a specified time period.

This paragraph supersedes paragraph 4 of the General Conditions.

15. CONTAINER

Packing, reels, etc., if chargeable, must be shown as separate items. Return freight must be paid by bidder.

16. F.O.B.

Goods are to be F.O.B. delivered to location(s) within the City of Detroit and other specified locations as indicated.

17. DELIVERY

The City of Detroit reserves the right to reject low bids offering unsatisfactory delivery. For all deliveries to agencies within the City-County Building, it shall be the vendor's or contractor's responsibility to transport the items from the dock area up to the individual locations.

18. ADDITIONAL PURCHASES

- We will
- We will NOT upon request of the City, accept Purchase Orders for additional goods/and/or service herein specified at the same prices and under the same terms and conditions until the end of the current production schedule.

19. EQUALIZATION FACTOR

Per Section 17-5-12 (c)(1) of the Detroit City Municipal Code, "The bidder that makes the lowest bid, as evaluated or scored, shall be deemed the lowest equalized bidder. If the lowest equalized bid is evaluated or scored below the lowest responsible bid submitted, the lowest equalized bidder shall be awarded the contract, provided that, the contract awarded to such bidder shall not exceed,

more than 12 percent above the lowest responsible bid submitted, or \$100,000.00, whichever is less.”

The firm making the lowest responsive, responsible bid evaluated according to the Equalization Allowance Table*shall be deemed the lowest bidder. (*see Equalization Credit Statement).

Vendors who wish to receive Equalization credit for bids submitted must submit their CRIO-issued Detroit Based Business certificate with their bid document to substantiate eligibility. The CRIO certificate must be submitted with each and every bid response submitted by the vendor. Failure to submit the CRIO certificate will result in equalization credit not being applied to your bid.